

UW FT Combined Program

Executive Summary - 6/30/2022

Project	Leader	Program Area	Overall Project Health *	Budget Rating	Schedule Rating	Scope Rating	Resource Rating	Risk & Issues Rating	Actual Cost	Budget †
Finance Transformation Combined Program	Mark Richards Chris Mercer	UW	↑	●	●	●	↑	●	\$193,166,000	\$339,906,000
Functional	Paula Ross	Program	●	●	●	●	●	●	\$19,734,168	--
Technical	Gail Rogers	Program	↓	●	●	↓	●	●	\$30,629,092	--
Change Management	Jeff Bishop	Program	↑	●	↑	↑	↑	↑	\$5,645,183	--
Project Management	Elise Barho	Program	↓	●	●	↓	●	●	\$5,069,397	--

Enterprise Systems Remediation

UW Medicine	Sarah Cantwell	↑	●	↑	●	↑	●	\$13,614,818	--
Research Administration	Suzanne May	●	↑	↓	↓	↑	●	\$7,737,499	--
Finance Readiness Program	Jeanne Marie Isola	●	●	●	●	↑	↓	\$6,977,697	--
Integrated Service Center	Greg Koester	↓	●	●	●	↓	↓	\$1,812,445	--
UW-IT	Rob McDade	↓	↑	↓	↓	●	●	\$5,320,852	--

Departmental Systems Remediation (Campuses, Schools, Colleges, Departments, Auxiliaries)

Unit Readiness	<i>Overall readiness of academic, medicine and administrative units</i>	●	The program created an enhanced engagement plan for the units which enables prioritization of critical issues and allocates resources across pillars to address those items. Two testing resources have been assigned to the units. The Systems Design Support (SDS) retirement sessions have also begun. Cutover resources have not been allocated for the units.
Side System Remediation	<i>Overall status outside the Core Program and Enterprise Systems</i>	●	Some campus units are behind in their deliverables and escalations are proceeding to assist them as well as working with them to help determine which E2E cycle they will participate in. Few of the 30-40 inbound systems that need to integrate with Workday has engaged with the platform.

9 separate projects under one Combined Program, plus 2 areas of work across the campus

† The total cost and budget for the project include the initial Readiness project (\$23M). Also included in the central budget are Contingency, Reserves and Executive Director funds; and underspending within sub-projects will be moved to Reserves in the central budget on a monthly basis.

Notes:

(A) Overall, FT is one point down in health. It is likely to move up and down a few points, and generally stay yellow through go-live.



Finance Transformation Combined Program

Project	Leader	Program Area	Overall Project Health *	Budget Rating	Schedule Rating	Scope Rating	Resource Rating	Risk & Issues Rating	Actual Cost	Budget †
Finance Transformation Combined Program	Mark Richards Chris Mercer	UW	14	2	3	3	3	3	\$193,166,000	\$339,906,000

Functional	Paula Ross	Program	15	2	3	3	4	3	\$19,734,168	--
Technical	Gail Rogers	Program	17	2	4	4	3	4	\$30,629,092	--
Change Management	Jeff Bishop	Program	5	1	1	1	1	1	\$5,645,183	--
Project Management	Elise Barho	Program	14	2	3	3	3	3	\$5,069,397	--

Enterprise Systems Remediation

UW Medicine	Sarah Cantwell		15	4	3	2	3	3	\$13,614,818	--
Research Administration	Suzanne May		16	2	4	4	3	3	\$7,737,499	--
Finance Readiness Program	Jeanne Marie Isola		16	2	4	3	3	4	\$6,977,697	--
Integrated Service Center	Greg Koester		14	2	2	2	4	4	\$1,812,445	--
UW-IT	Rob McDade		16	2	4	4	3	3	\$5,320,852	--

Departmental Systems Remediation (Campuses, Schools, Colleges, Departments, Auxiliaries)

Unit Readiness	<i>Overall readiness of academic, medicine and administrative units</i>	Y	The program created an enhanced engagement plan for the units which enables prioritization of critical issues and allocates resources across pillars to address those items. Two testing resources have been assigned to the units. The Systems Design Support (SDS) retirement sessions have also begun. Cutover resources have not been allocated for the units.							
Side System Remediation	<i>Overall status outside the Core Program and Enterprise Systems</i>	Y	Some campus units are behind in their deliverables and escalations are proceeding to assist them as well as working with them to help determine which E2E cycle they will participate in. Few of the 30-40 inbound systems that need to integrate with Workday has engaged with the platform.							

The program remains in YELLOW status. End-to-end testing for the July 2023 release began as scheduled last week. Adaptive User Acceptance Testing (UAT) is completed, and the team is now focused on Financial Data Model (FDM) translation mapping, reports and training in preparation for the August R1 deployment. Vacancies in key areas (within the program and in operations) are impacting some areas. The teams are reviewing scope with stakeholders and any potential changes will be routed through the appropriate governance.

UWFT Combined Program Executive Summary - 6/30/2022

Functional

Project	Leader	Program Area	Overall Project Health *	Budget Rating	Schedule Rating	Scope Rating	Resource Rating	Risk & Issues Rating	Actual Cost
Functional	Paula Ross	Program	15	2	3	3	4	3	\$19,734,168

OVERALL STATUS: The UWFT Functional pillar continues to be in yellow status due mainly to resource constraints. While the team is understaffed, they made significant progress in closing design decisions as well as preparing for and completing Cycle 1 of End-to-End (E2E) Testing. The team continues to focus on multiple priorities including finishing out open design decisions, end to end testing and defect resolution, supporting other pillars across the program in understanding functional requirements and supporting change management activities. Further to that, significant progress was made in understanding the future state work that will need to be performed by the shared services teams in each unit.

Major Accomplishments:

- Completed Cycle 1 of E2E Testing
- Held open office hours for unit administrators to learn more about work that will be conducted in the shared environments and get questions answered related to workforce planning
- Completed unit testing for Adaptive Planning tool and started to prepare for end to end testing in Adaptive
- Developed end to end test scenarios for E2E Cycle 2
- Completed development of Wave 1 Workday reports to be included in E2E Cycle 2

Key Upcoming Milestones:

- Complete E2E Cycle 2
- Review and validate unit cost center structures for Tenant 4.0 build
- Finish draft E2E process documentation for prioritized processes
- Close out remaining open design decisions
- Complete user acceptance testing of Adaptive Planning and prepare for training and deployment
- Complete configuration and all testing related to Release 1 of Adaptive
- Work with UW Medicine to understand needs related to Operating model
- Development of error handling matrix to be used to support discussions related to post-production support
- Start knowledge transfer process to ensure UW analysts are well-trained to conduct post-production support of the FIN module

Staffing Resources:

- Continue to recruit for functional team vacancies

Issues and Risks:

- Recruitment of qualified candidates is an exceptional challenge at this time. Contract resources are being used as a stop gap continue the momentum of work (at increased cost)

Completed by Paula Ross 8/1/2022

Technical

Project	Leader	Program Area	Overall Project Health *	Budget Rating	Schedule Rating	Scope Rating	Resource Rating	Risk & Issues Rating	Actual Cost
Technical	Gail Rogers	Program	17	2	4	4	3	4	\$30,629,092

OVERALL STATUS: The technical team has 13 workstreams including: Data Platform (2), Reporting, Gap Applications, Remediating HR/P Workday, Finance Data Repository (FDR), Remediations of UW-IT systems, Retirement of systems, Student Database (SDB), Identity and Access Management, Service Management, Data Conversions, and Campus Outreach. The teams are making great progress in getting data from Workday out to other systems through the Enterprise Data Platform (EDP) - many areas are working on the 10th releases of data. We continue to complete 16 gap applications, modify ServiceNow (UW Connect) to support the operating model and Workday processes, remediation of SDB, planning for the 4.0 tenant, and developing a joint data repository for Academy and UWM customers. We have begun the Systems Design Support (SDS) program for assisting systems retirements. The implementation of Huron's Employee Compensation Compliance (ECC) tool to replace eFECs is underway targeting Cycle 3 of End to End (E2E) testing.

Major Accomplishments:

- ECC kickoff and integration designs completed
- EDP Finance Web Service (FWS) and Operational Data Store (UWODS) releases 5-10 completed
- E2E Cycle 1 testing completed for HR/P - Integrations and EDP payroll testing completed
- Financial reporting cubes 2019 and 2021 have been released to production
- Defined system tiers and completed allocation of campus systems into tiers. This will assist in defining UWFT go-live readiness
- Sustainment resource preparation completed and sustainment lab meetings held
- Retirement SDS sessions completed for three legacy systems
- State Agency Financial Reporting System (AFRS) replanning completed with the state

Key Upcoming Milestones:

- Build for Tenant 4.0
- Allocation of pillar systems into tiers
- Defined system tiers and completed allocation of campus systems into tiers. This will assist in defining UWFT go-live readiness
- FDR knowledge transfer completion
- EDP releases 11-12
- Core Data Hierarchy Management (CDHM) completion for Sage/ASTRA
- Data archiving plan completions for various systems retirements
- FTT Cycle 2 testing for HR/P - Integrations, SDB, Intake Forms

Staffing Resources:

Issues and Risks:

- Some campus units do not have the resources or design information necessary to complete remediations. We are working with the units to understand their delivery dates and escalate where assistance is needed (**significant risk**)
- eFECs replacement (ECC) is starting very late and has risks around integration and timeline
- Technical scope impact for the Sup Org replacement recommendation are unknown
- E2E Testing scope for Cycle 3 is over 5 times previous cycles
- FTT continues to have dependencies on 21 design decisions that are not made
- Minimal customer systems have connected to the EDP for inbound Workday transactions (30-40 are expected)
- Position budgeting requirements could have a **significant** impact on the EDP, FDR and/or Adaptive and next steps are being discussed
- Non-Workday reporting scope continues to be undefined

Change Management

Project	Leader	Program Area	Overall Project Health *	Budget Rating	Schedule Rating	Scope Rating	Resource Rating	Risk & Issues Rating	Actual Cost
Change Management	Jeff Bishop	Program	5	1	1	1	1	1	\$5,645,183

OVERALL STATUS: We are back on track with all Organizational Change Management (OCM) work. The training team is heads down on Adaptive training development and Workday training design finalization. We are fully staffed and have ramped up our Deloitte offshore training developers. Looking ahead we are expanding our stakeholder engagement with the new What's Changing Deep Dive Sessions, What's Changing communications and videos and UW-wide Open Houses.

Major Accomplishments:

- Finalized **Change Impact** gathering and received approval
- Finalized **Shared Environment course designs**
- Finalized **Adaptive Course designs**
- Conducted **Finance Literacy Session #1**
- Conducted **Change Readiness Survey #2**

Key Upcoming Milestones:

- **Analyze Readiness Survey Data** and Develop **Findings Document**
- Deliver **Adaptive R1 Wave 1 Training**
- Finalize **Change Impact** Summary documentation
- Launch Academy and UWM **Power Users**
- Conduct **Finance Literacy Session #2**
- Conduct first **Core Concepts** Session

Staffing Resources:

Issues and Risks:

- Risk: If the Design team doesn't make training development support a priority, that will become an issue.

Jeff Bishop, July 12, 2022

Project Management

Project	Leader	Program Area	Overall Project Health *	Budget Rating	Schedule Rating	Scope Rating	Resource Rating	Risk & Issues Rating	Actual Cost
Project Management	Elise Barho	Program	14	2	3	3	3	3	\$5,069,397

Overall Status: The EPMO has developed a standard set of dashboards and tools for the UWFT Program. As we progress through Configuration and Prototype (C&P), the PMO will develop and monitor the exit criteria and sufficiency for this C&P stage. New metrics and dashboards will be added to provide visibility into status of the next stage of work, which is Test. A Test Lead has been onboarded and will bring together testing from all pillars and for all test phases e.g. End-to-End (E2E) Testing, Performance, Payroll, Regression, User Acceptance Testing (UAT) and Operational Readiness.

Major Accomplishments:

- E2E Cycle 1 Testing completed, all targets met, and closure report signed off.
- Developed a testing command center for test leads to use to see the detailed view of testing progress, issues, and most importantly hand offs between groups for testing.
- Sign-off on Payroll Test plan - still pending
- Established a circuit dashboard detailing systems and integrations, readiness, and test cycle.

Key Upcoming Milestones:

- Complete E2E Cycle 2 testing.
- Plan for post E2E Cycle 2 testing to focus on Process Areas.
- Sign-off on Payroll Test plan
- Tenant 4.0 build

Staffing Resources:

- The EPMO is fully staffed. As EPMO scope continues to increase evidence of resource constraints is growing

Issues and Risks:

- The EPMO is concerned about object change control and transport. The lack of structure and transparency is concerning and could have deleterious impacts on testing.

Elise Barho, July 22, 2022

UW Medicine

Project	Leader	Program Area	Overall Project Health *	Budget Rating	Schedule Rating	Scope Rating	Resource Rating	Risk & Issues Rating	Actual Cost
UW Medicine	Sarah Cantwell	Enterprise Systems	15	4	3	2	3	3	\$13,614,818

OVERALL STATUS: The UWFT UW Medicine Program (UWM) remains in yellow status but showed signs of improvement during the past period. Success in staffing, and performance against schedule were key to the reduction of risk. Key milestones and dependencies were identified as part of integrated planning; this will inform the overall critical path for the program and identify areas of risk.

Major Accomplishments:

- We onboarded several new resources, including a Cutover Lead for UWM.
- The Functional team used future state flows, and UWM specific requirements/user stories, to create test scenarios for Cycles 1 and 2. Efforts continue in a few areas to finalize requirements/design activities.
- Significant progress was made for several important system remediation/integration efforts (Epic, Kronos, HealthPay24 and others). UWM was able to begin End-to-End (E2E) testing of a few systems in Cycle 1 with all the key systems planning to participate in Cycle 2. Significant work remains to complete remediation/integration efforts of remaining systems for Cycle 3.
- Continued the change impact assessment in preparation for future Org Change Management communication, training, cutover, and support activities.
- Conducted all planned UWM Cycle 1 test scenarios.

Key Upcoming Milestones:

- Completion of Cycles 2 & 3 E2E testing scenario development
- Execute all planned Cycle 2 E2E testing
- Complete Impact Assessment
- Begin Cutover Plan development

Staffing Resources:

- Staffing improved this period with the filling of all key resource needs for UWM. There continues to be turnover and difficulty in hiring employees so contracting increases have begun to put pressure on the UWM budget.
- We are continuing to process budget requests to resolve staffing cost differentials.

Issues and Risks:

- Inability to fill limited-term FTE roles with qualified candidates in the timeframe needed. Contractors may need to be hired to move work forward while we continue to look for qualified FTEs (at some increased cost).
- Lack of integrated plan, with dependencies and critical path, continue to make it difficult to plan/forecast deliverables, workloads, and resource allocation across teams.
- Finance Data Repository (FDR) alignment Risk is decreasing as the UWFT-DAWG team gains access to the FDR while they continue to build out the reporting process that uses those data.
- Open issues are being managed. However some risks and delayed decisions may increase this rating (Adaptive, cross era reporting, customer support alignment, locations, etc.)

Research Administration

Project	Leader	Program Area	Overall Project Health *	Budget Rating	Schedule Rating	Scope Rating	Resource Rating	Risk & Issues Rating	Actual Cost
Research Administration	Suzanne May	Enterprise Systems	16	2	4	4	3	3	\$7,737,499

OVERALL STATUS: This project remains yellow. Our biggest challenge is balancing operational priorities with FT priorities under our current staffing. We will continue to strategize on staffing and focusing all efforts on FT critical path items needed to support the university in the Research space. Between hiring, onboarding and ORIS operational needs we are lagging behind in FT deliverables.

We continue to monitor the following critical assumptions and dependencies and are mitigating those along with risks and issues:

- Financial Data Model (FDM) & data mappings 100% completed in order to finish development by the start of E2E Testing - in progress and are able to enter E2E testing in July.
- Financial Data Repository (FDR) - Grants data completed in order to finish development by end-to-end testing - in progress and we are able to enter E2E testing in July.

Major Accomplishments:

- Users can send an Award from Sage all the way to Workday using the Research Integration Platform.

Key Upcoming Milestones:

- Commence SAGE Budget Work
- Complete SAGE: Award Set up development and Integrations from Workday to Sage
- Continue to refine eventing and queueing

Staffing Resources:

- Unexpected resource departures have decreased working capacity - contractors are onboarding for short term and we continue to recruit long term hires (continuing challenge)

Issues and Risks:

- ORIS operational needs and requirements continue to exist creating resource contention with UWFT remediation work.
- Critical assumptions and dependencies with FDM and FDR, as noted above.
- Critical Operational impacts continue to impact velocity.

Suzanne May, July 20, 2022

Finance Readiness Program

Project	Leader	Program Area	Overall Project Health *	Budget Rating	Schedule Rating	Scope Rating	Resource Rating	Risk & Issues Rating	Actual Cost
Finance Readiness Program	Jeanne Marie Isola	Enterprise Systems	16	2	4	3	3	4	\$6,977,697

OVERALL STATUS: FRP currently consists of four major workstreams that include Technical readiness, Operational readiness, Communications, and our PMO. All workstreams are progressing and dashboards/reports have been developed in collaboration with the EPMO to help track and monitor the work. FRP has been working closely with other pillars to understand, collaborate, and support the cross-functional work amongst the teams that impact the larger program and UW Finance. This works includes the Support Model, End-to-End (E2E) business process design and mapping, and Systems testing and Integrations.

Major Accomplishments:

- Successfully conducted E2E cycle 1 testing for all FRP systems/integrations
- CFDW 0.4 release was completed and available for system remediation, Award Portal and Umbers remediation continue to keep progressing
- Resolved key issues that were blocking development of critical systems in C2 and kicked off the development of Pace and Mail billing applications
- Completed all test scenarios for E2E cycle 2 while preparing for cycle 3 testing

Key Upcoming Milestones:

- Operationalizing the customer service and operating model as defined by sponsors
- Recruiting and onboarding a new E2E Test lead, Training lead, Change manager, and Quality Assurance (QA) tester
- Develop E2E business process documents in coordination with Functional team and UW Finance business owners

Staffing Resources:

- Recruiting for Test Lead, QA Tester, Developer, Training lead, 2 Business Analysts, and a Change Manager
- All open positions have all been drafted and posted. FRP is actively recruiting to fill all roles and working diligently with vendors to recruit potential contractors

Issues and Risks:

- Still struggling with an insufficient amount of time to get E2E Business Process Documentation completed before go-live
- Delays in key milestones and design work have led to surges in Cycle 3 of testing, not enough resources to cover all the work
- Data validation coordination across the pillars'
- Resource constraints still remain a significant issue as we have just lost our second Test lead, several business analysts, and one of our most impactful developers

Tiffany Quatmann July 26, 2022

Integrated Service Center

Project	Leader	Program Area	Overall Project Health *	Budget Rating	Schedule Rating	Scope Rating	Resource Rating	Risk & Issues Rating	Actual Cost
Integrated Service Center	Greg Koester	Enterprise Systems	14	2	2	2	4	4	\$1,812,445

OVERALL STATUS: The ISC is yellow primarily due to resource constraints. ISC's Application Management Team has lost three additional staff members since the last quarterly report. Recruiting has been unsuccessful. Numerous offers were accepted, then later rejected due to counter offers.

Major Accomplishments:

- House Bill configuration deployed (non UWFT work)

Key Upcoming Milestones:

- HR Organizational Hierarchies Project Phase C project expected to start in the coming weeks/months. This is a project to replace reporting needs that HR currently gets from Fin Org, which will be going away as part of UWFT.
- Workday 2022 R2 and Open Enrollment 2023 preparation continues.
- Monitoring HB2669 configuration for any issues
- Completion of UWFT E2E Cycle 2
- Preparations for UWFT E2E Cycle 3

Staffing Resources:

- Similar to all departments across the university, the ISC continues to experience attrition and the subsequent recruiting and on-boarding that impacts our resourcing. Our project work continues to be fluid and heavily dependent upon state statutes and regulations.

Issues and Risks:

- Staffing issues

Greg Koester 08/01/22

UW-IT

Project	Leader	Program Area	Overall Project Health *	Budget Rating	Schedule Rating	Scope Rating	Resource Rating	Risk & Issues Rating	Actual Cost
UW-IT	Rob McDade	Enterprise Systems	16	2	4	4	3	3	\$5,320,852

OVERALL STATUS: Schedule and scope remain primary areas of concern, with lots of work queuing up for End-to-End (E2E) Test Cycle 3, or some not being ready until after that planned phase. Unplanned or late evolving demands for integrations and reporting (e.g. possibly a need for a Position Budget reporting solution) are the primary areas of most concern at this time. Work is underway to identify and address these concerns, but the risks remain and the approaching deadline provides less room and less resources available to address any that present. Other areas are continuing to see steady progress and to meet milestones as planned, including Enterprise Data Warehouse and Enterprise Web Services data deliveries. Focus on identifying outstanding design decisions and dependencies have produced results, and the process continues for the most challenging outstanding decisions with the Design and Technical teams. Work continues with the Operations / Support Model space, and progress is being made. We continue to be lean on resources, and continue to have setbacks with staff departures due to illness, retirements, etc. Openings are actively recruited, but with only about a year left on many positions the need to leverage contractor resources risks the budget rating being adversely impacted, but so far we have been able to mitigate the risk and improve overall budget performance so far.

Major Accomplishments:

- Successful completion of all scheduled work for E2E Test Cycle 1
- Successfully onboarded clients to new Enterprise Web Service inbound-to-Workday functionality
- Studnet Database modified to use new Finance Transformation code and "Work DB", replacing to-be-deprecated code

Key Upcoming Milestones:

- E2E Test Cycle 2
- Completion of Workday Finance Data Mart (WDFinDataMart -- the "Finance Data Repository" (FDR) and subsequent final handover to UW staff and roll-off of contracted solution providers

Staffing Resources:

- Backfills for key departures and additions for testing support - Integrations Lead, Project Management resources
- Staff turnover is creating additional hiring risks and loss of subject matter expertise

Issues and Risks:

- Teams continue to see progress made regarding dependencies on FT decisions, but lingering outstanding decisions as we enter into E2E Testing Cycle 2 may have cascading impacts and generate additional work
- Dependency on campus unit readiness for testing limits ability to fully test integrations until those units are ready to receive the data; many units are behind preferred schedule to complete this testing
- Staffing turnover, especially of key subject matter experts, is compounding risks
- Lack of commitment to key resources for future employment as program approaches end of funding period risks loss of those resources and their accumulated expertise
- Late discovery of requirements and gaps in Workday functionality (e.g. ability to provide budget to actual reporting for position budgets) may need stop gap approaches which will incur technical and process debt and need to be addressed after go-live

Campus Engagement

Campus Engagement	Description	Overall Risk & Health	Status
Unit Readiness	<i>Overall readiness of academic, medicine and administrative units</i>	Y	The program created an enhanced engagement plan for the units which enables prioritization of critical issues and allocates resources across pillars to address those items. Two testing resources have been assigned to the units. The Systems Design Support (SDS) retirement sessions have also begun. Cutover resources have not been allocated for the units.
Side System Remediation	<i>Overall status outside the Core Program and Enterprise Systems</i>	Y	Some campus units are behind in their deliverables and escalations are proceeding to assist them as well as working with them to help determine which E2E cycle they will participate in. Few of the 30-40 inbound systems that need to integrate with Workday has engaged with the platform.

OVERALL STATUS: Units are responsible for dispositioning systems and planning/completing remediations and retirements for their systems. The Systems Design Support (SDS) retirement sessions have begun. The Technical Change Management (TCM) team has a tracking portal to understand the progress being made by the units.

- Some systems are struggling to complete design deliverables and the program has implemented an updated engagement plan in order to identify campus needs and escalate/resolve issues faster
- The program Testing team and TCM are working with Units to help determine in which End-to-End (E2E) cycle they'll participate. The TCM team is also helping connect units to the Enterprise Data Platform (EDP), Testing, and other resources.

Major Accomplishments:

- Launched engagement plan for academic units in order to provide better and more timely answers to unit issues
- Defined system tiers and completed allocation of campus systems into tiers. This will assist in defining UWFT go-live readiness
- Created Red/Yellow/Green tracking within the portal to be maintained by campus units
- Two testing resources have been allocated to assist campus units; campus testing kickoff completed
- The TCM team has begun retirement Systems Design Sessions with the units to help with retiring systems.




Key Upcoming Milestones:

- Standing meetings to be held with units with tier 1 and tier 2 systems
- The cutover team will begin work with units to begin the cutover planning process

Staffing Resources:

Issues and Risks:

- Some campus units do not have the resources or design information necessary to complete remediations and have missed some planning deadlines. We are working with the units to understand their delivery dates and escalate where assistance is needed
- Some estimates exceed the end of End-to-End testing and the team is working to understand whether End-to-End testing is necessary for those systems. It may be possible to enable integration testing to thoroughly test without those systems needing to complete End-to-End testing with Workday
- The program has not defined responsible resources and processes to engage with units on cutover
- An expected 30-40 systems will need to integrate with the Enterprise Data Platform (EDP) to get data into Workday. Extremely few of those systems have engaged with the EDP and the teams continue to escalate.
- Position budgeting requirements could have a significant impact on the EDP, FDR and/or Adaptive and next steps are being discussed
- End to End system testing scope for cycle 3 is over 5 times previous cycles
- Non-Workday reporting scope continues to be undefined

* Oversight Level Key	** Project Health Key
1. Overseen by UW management and staff. Requires OCIO approval and reporting if over delegated authority.	 Project is on time, on budget, and within defined scope, with minimal issues. Overall Risk Rating where 5-10 is Green
2. OCIO approval required and regular project reporting. Quality Assurance (QA) reporting required, maybe internal or external. OCIO may recommend project to be full Technology Services Board (TSB) oversight.	 Changes to scope, budget, or resources have placed project at some risk. Project has the potential for delays, cost or scope changes. Overall Risk Rating where 11-17 is Yellow
3. High severity and/or high risk, subject to full TSB oversight, which includes TSB approval, written reports to the TSB, periodic status reports to the TSB by the agency director and staff, and submission of other reports as directed by the TSB. External QA reporting required.	 Major changes to scope, budget or resources have placed project at critical risk. One or more of the following must change in order to proceed: project schedule, resources, budget, scope. Overall Risk Rating where 18-25 is Red

Note for UW Medicine: project oversight levels 2 & 3 report to UW management.

*** IT Project Risk Ratings (summed to calculate Overall Health Rating)

Current Risk Rating	Use the scales below to rate current performance on Schedule, Scope and Budget (select appropriate number for each)...
Budget, Schedule, Scope	<ul style="list-style-type: none"> 1 = Performing better than project plan; ahead by 5% or more (for Schedule and Scope only) 2 = Performance is on plan 3 = Behind plan, but within 5% of original targets. For Budget: over or under spending, but within 5% of plan. 4 = Behind plan between 6% to 10%. For Budget: over or under spending by 6-10%, and likely to use or using contingency. 5 = Greater than 10% behind plan. For Budget: over or under spending by > 10%, and more than half of full FT Program contingency is projected to be used.
Current Risk Rating	Use the scale below to rate current performance on Resources
Resources	<p>People with the necessary expertise are....</p> <ul style="list-style-type: none"> 1 = in place, or high likelihood of being available as specified in the Resourcing Plan. 2 = There are some minor gaps in resourcing, but can be overcome with minor alternations of the Resourcing Plan, with no significant impact on schedule, budget or deliverables. 3 = somewhat in place, or struggling to perform, with moderate risk to schedule, budget or deliverables. 4 = There are gaps in resourcing, with moderately high risk to schedule, budget or deliverables. Mitigation plans in place, or will be soon. 5 = not in place, or low likelihood of being available per the Resource Plan. Significant impact on schedule, budget or deliverables, without mitigation plans in place.
Current Risk Rating	Use the scale below to rate current impact of Issues and other factors relevant to the project (select one number for this measure)
Issues, Risks, & Project Dependencies	<ul style="list-style-type: none"> 1 = No risks or issues identified at this time 2 = Some identified but minor, no impacts anticipated 3 = Some that could impact the project are being managed, with minimal impact anticipated 4 = Significant risks/issues/other factors identified but not yet managed 5 = Risks/issues being managed but will have significant impact (greater than 10%) on project budget, schedule and/or scope