UW Enterprise IT Projects

Project Portfolio Executive Summary - 09/30/21

Project	Sponsor	Oversight Level *	Overall Risk & Project Health *	Budget Rating	Schedule Rating	Scope Rating	Resource Rating	Issues Rating	Actual Cost	Budget
Finance Transformation Combined Program	Mark Richard Chris Mercer	3 - OCIO	Yellow (A)	Green	Yellow	Yellow	Yellow	Yellow	$130,021,000	$339,906,000
Destination: One	Tim Dellit	3 - UW	Green (final)	Yellow	Green	Green	Green	Green	$181,668,000	$171,500,000
Advancement CRM Replacement	Julie Brown Dan Peterson	3 - OCIO	Yellow	Green	Yellow	Green	Green	Green	$3,347,000	$4,000,000
Clinical Trials Management System	John Slattery	2 - UW	Yellow	Red	Yellow	Green	Green	Yellow	$11,881,000	$15,704,000
UWM Data Analytics Warehouse	Mo Broom, Richard Goss	2 - UW	Red	Red	Yellow	Red	Yellow	Yellow	$3,351,000	$5,031,000
Electronic Document Management System Replacement	Anja Canfield-Budde	2- UW	Yellow	Green	Yellow	Green	Red	Yellow	$147,000	$1,100,000
Continuum Online Apps	Marlon Buchanan	2 - UW	Gray (pause)	Gray	Gray	Gray	Gray	Gray	$213,000	$600,000
Campus Space Management Modernization	Tim Rhoads	2- UW	Yellow (final)	Yellow	Yellow	Yellow	Green	Green	$284,000	$330,000
MSIM Online Program Management	Anind Dey	2 - UW	Green	Green	Green	Green	Green	Green	$223,000	$216,000
Public Records	Ann Anderson	1 - UW	Green	Green	Green	Green	Green	Green	$831,000	$1,150,000
UWF AiMR	Tim Rhoades	1 - UW	Gray (new)	Gray	Gray	Gray	Gray	Gray	$0	$403,000
UWT Slate	Mentha Hynes-Wilson	1 - UW	Green	Green	Green	Green	Green	Green	$147,000	$150,000
EvanTEL	Alison Cullen	1 - UW	Green (final)	Green	Green	Green	Green	Green	$100,000	$100,000
Gradescope	Aaron Timss	1 - UW	Green	Green	Green	Green	Green	Green	$70,000	$85,000
14 projects									$332.3M	$540.3M

Notes:

(A) BoR approved extensions to the schedule and budget for the UW FT Program in September, 2021.

10/12/21   (over for Program Operations impacts)

↑ Improvement over previous quarter   ↓ Setback from previous quarter

Program Operations	Executive Leadership			Major Projects Interdependencies Assessment	Note: ISC and UW-IT resources are tracked within the major projects' budgets
Integrated Service Center	Ann Anderson	UW Enterprise impacts	🟡	• **Covid Vaccination Verification** – Tracking vaccine verification in Workday, with verifications by Academic partners, HR partners, and I-9 Coordinators. Onboarded Huron consultant. Go-live was late Sep, 2021. • **Merit 2021** – Develop and implement Merit Salary Increases in Workday for FY2. All data has been loaded. Corrections and changes are in process. Expected completion Sep, 2021. • **Open Enrollment for 2022** – End-to-End testing late Sep - early Oct. Includes New limited FSA Plan offering for employees in HSA (previously unavailable). • **2021 FSA/DCAP Events** – Adding additional election opportunities for employees without a qualifying event. • **House Bill 2669 (Adding part time employees to state civil service)** – (YELLOW, due to staffing) – Working on Jan 2021 requirements. Jan 2022 requirements remain undefined. July 2022 requirements remain undefined. The COVID Vaccination Verification effort continues to add configuration work requiring reprioritization. Actively recruiting, but new staff is likely weeks away. • **Multiyear Clinical Faculty** – The faculty senate has open legislation to create a new multi-year clinical faculty appointment. Current go-live date is Jan 2, 2022. Office of Academic Personnel is doing the bulk of the work and ISC staff will implement in Workday Production. • **HCA Dual Enrollment PEBB/SEBB Changes for 2022** – UW employees will be prevented from dual enrollment in PEBB and SEBB coverage, and will be able to decline dental insurance if they are enrolled in SEBB. Will be made available for Open Enrollment for 2022. • **Long Term Disability (LTD) Plans Redesign for 2022** – The state of WA is requiring redesign of the UW's basic and optional LTD plans, adding new plans and retiring existing plans effective January 1, 2022. There will be enrollment opportunity Nov-Dec, 2021 for employees to elect the new plans or opt out.	
UW-IT	Aaron Powell	UW Enterprise impacts	🟡	• **Vacinnation Validation Tracking** – All-hands-on-deck to implement the governor's mandate, with several UW-IT teams working closely with campus leadership, EH&S, Hall Health, UW HR and others. Top focus besides that is supporting the campus' return to in-person operations. Overall, start of quarter is going smoothly so far. • **UWFT** – Resourcing and retention appears as a major go-live risk. Testing timeline, especially end-to-end testing appears too condensed to provide certainty about robust UW operations at go-live. Lack of progress in key functional areas such as reporting creates further risk. • **ADV CRM** – The main project is managing schedule, risks and work appropriately. UW-IT work is on track. • **MyChem** – UW-IT development work to rebuild UW's chemical asset inventory application is complete. Business partner requested second go-live delay to December 2021, due to lack of bandwidth. Key risk is losing the UW-IT technical resource responsible for the work. • **Title IX** – Several UW-IT teams are working on tracking compliance with Title IX training mandate. Reporting is live to track compliance with training requirement for employees. Tracking for student population expected next month.	

Finance Transformation Combined Program

Project	Sponsor	Program Area	Overall Risk & Project Health *	Budget Rating	Schedule Rating	Scope Rating	Resource Rating	Issues Rating	Actual Cost	Budget
Finance Transformation Combined Program	Mark Richard Chris Mercer		14	2	3	3	3	3	$130,021,000	$339,906,000
Functional	Paula Ross	**Program**	16	2	3	3	4	4	$12,992,588	--
Technical	Gail Rogers	**Program**	13	2	3	2	3	3	$15,655,201	--
Change Management	Jeff Bishop	**Program**	13	1	3	2	3	4	$3,390,255	--
Project Management	Elise Barho	**Program**	11	2	2	2	3	2	$3,997,059	--

Enterprise Systems Remediation

Project	Sponsor	Program Area	Overall Risk & Project Health *	Budget Rating	Schedule Rating	Scope Rating	Resource Rating	Issues Rating	Actual Cost	Budget
UW Medicine	Sarah Cantwell		17	4	3	3	4	3	$5,041,698	--
Research Administration	Ryan Green		17	2	4	4	3	4	$4,489,419	--
Finance Readiness Program	Jeanne Marie Isola		13	2	2	2	4	3	$3,705,616	--
Integrated Service Center	Greg Koester		12	2	2	2	3	3	$77,570	--
UW-IT	Rob McDade		12	2	2	3	3	2	$3,574,804	--

Departmental Systems Remediation (Campuses, Schools, Colleges, Departments, Auxiliaries)

Project	Sponsor	Overall Risk & Project Health *		Actual Cost	Budget
Unit Readiness	*Overall readiness of academic, medicine and administrative units*	Y	The Systems Design Support (SDS) program has completed all sessions for Group 1 systems and has begun the process with Group 2. They are also running separate groups for key systems that need special support.	--	--
Side System Remediation	*Overall status outside the Core Impl. Program and Collab Partners*	Y	The TCM team is tracking progress as systems are remediated (e.g., plans, dates, current-future state mappings). Group 1 systems are somewhat behind on these deliverables and the team is following up.	--	--

Overall Program Status: The program remains in YELLOW status. The recruitment and retention of resources remains an issue. We are utilizing contractors as an interim solution but this will have a negative impact on the program budget long-term. We are actively working other issues and prioritizing them based on their impacts across the program. The collection of the open design decisions is providing valuable transparency and supporting our prioritization efforts.

Updated 10/01/21, by Chris Mercer

Notes:

(A) BoR approved extensions to the schedule and budget for the UW FT Program in September, 2021.

Destination: One

Project	Sponsor	Oversight Level*	Overall Risk & Project Health *	Budget Rating	Schedule Rating	Scope Rating	Resource Rating	Issues Rating	Actual Cost	Budget
Destination: One	Tim Dellit	**3 - UW**	8	4	1	1	1	1	$181,668,000	$171,500,000

Status:
The D1 program successfully went live on 3/27/21. Since the command center ramped down on 4/24/21, stabilization and optimization work has been continuing. Several optimization sprints have completed and many are still underway, including GI, Infusion, and Emergency Department with more sprints pending. The ongoing optimization work has fully transitioned to the IT Governance Partnership for prioritization and oversight as separate projects. The Epic post-live visits with user surveys will continue through the end of this year. The final budget is included, which includes additional pandemic-related costs, consulting, and legacy data management. The overall implementation has received a Good Install Award from Epic, including a rebate of $550K.

High Level Timeline:
• Groundwork Phase: Oct - Nov 2018 - COMPLETE
• Discovery Phase: Dec 2018 - Jan 2019 - COMPLETE
• Adoption Phase: Jan - Oct 2019 - COMPLETE
• Testing Phase: Nov 2019 - Oct 2020 - COMPLETE
• Training & Go-Live Phase: Sept 2020 -Mar 2021 - COMPLETE
• Post-Live & Stabilization Phase: Mar 2021-Jun 2021 COMPLETE

<Updated 10/6/21. Reviewed by Rich Selenis, Kristal Mauritz-Miller, and Eric Neil>　　　　　　　　　　　　　　　　　　*final*

Advancement CRM Replacement

Project	Sponsor	Oversight Level*	Overall Risk & Project Health *	Budget Rating	Schedule Rating	Scope Rating	Resource Rating	Issues Rating	Actual Cost	Budget
Advancement CRM Replacement	Julie Brown Dan Peterson	**3 - OCIO**	11	2	4	2	1	2	$3,347,327	$4,000,000

SCHEDULE: Unexpected institutional priorities like CASE and Fred Hutch have pulled staff members away from CRM project work in September. Schedule delays also due to the complexity and newness of the system. Schedule is under review to see what adjustments can be made.

REQUIREMENTS: Reviewing change requests that are coming in (small volume currently) and working with stakeholders to determine priority.

DEVELOPMENT/CONFIGURATION: Anthology continues to fix bugs identified in testing and development for approved change requests and FASTRANS file process.

DATA MAPPING & MIGRATION: Data mapping and migration work is progressing, nearing complete data set. Team is testing new procedures, focusing on bug fixes, and will look to conduct a full Advance (old CRM) data load to Tandem (new CRM) in various test environments and working up to the production environment. Continuing to refine the process for speed improvements and monitoring space utilization to determine additional space purchase.

REPORTING: Communication went out at the end of June to inform the user community of the reporting roadmap.

SYSTEM INTEGRATION: Advancement and UWIT-EFST and UWIT-EDW met to review and are in alignment with scope of work, timeline, and risks.

TESTING: Functional testing completed for 33 out of 35 sprints and on hold for two due to integrations. Testing continues for fallout test cases that were incomplete from previous sprints and for bugs as they get fixed. Planning continues for other types of testing this fall: application integration, data validation, E2E Gift Services parallel testing, Outlook, and HYDRX.

TRAINING: TLT team held kickoff meetings with SME liaisons and in the second round of intake meetings to narrow down the learning catalog for each functionality area. Additionally, SAP Litmos have been set up and announcement have gone out to the Advancement community.

CHANGE MANAGEMENT: Completed gifts, stewardship and endowment deep dive demos; planning is underway for digital communication, expected delivery in November. A draft of the communication plan was created will go to the PMO team for review in October.

OPERATIONS: Outlook integration process to support UAT in November as well as for the larger user group in February is being figured out. Plans are underway to form the Hypercare team to provide support during the stabilization period after go-live and discovery work to figure out an automated process to set up security roles in Dynamics for end users is almost completed and ready for testing.

RESOURCES: An external Advance consultant was identified to provide short-term support on the current CRM (Advance) until we migrate over to the new CRM (Tandem).

RISKS (additional risks and issues are being tracked in the project folder):
- RI-17 A key member of the Data Mapping and HYDRX teams is retired and deliverables from these two workstreams may be impacted. Existing resources working on Tandem (new CRM) may need to be diverted to cover production tasks and resolve issues on Advance (old CRM), that the retiring member was supporting.

PROJECT BUDGET: Team is forecasting that project will be within budget with the new go-live date.

per Julie Ngo on 10-04-21

Clinical Trials Management System

Project	Sponsor	Oversight Level*	Overall Risk & Project Health *	Budget Rating	Schedule Rating	Scope Rating	Resource Rating	Issues Rating	Actual Cost	Budget
Clinical Trials Management System	John Slattery	**2 - UW**	15	5	3	2	2	3	$11,880,848	$15,704,000

Status:
The CTMS teams and central offices at Fred Hutch, UW and SCCA launched CTMS Target 3 for **all new studies as planned on Sep 13 2021!** This is a significant milestone for all 3 institutions - congratulations to all the teams who have been part of this effort over the last several years. CTMS and other central offices are closely partnered on supporting the Target 3 workflows. A majority of the project team has transitioned into Operations - project end date is 12/31/2021. Project has been underspending relative to budget in FY 19, 20 and 21. This is largely due to inability to fill planned positions due to lack of availability of resources in the market that met the criteria for roles (e.g., change management, functional lead role etc.,). Significant work was absorbed by existing team members to offset the open positions, which has resulted in a very stretched team.

Upcoming Major Milestone:
 • Production support and stabilization of T3 rollout to all study teams
 • Preparation for amendment go-live targeted for 11/1/2021

Project Risks:
 • Scaling of central services across 3 institutions for T3 is a significant undertaking - active monitoring is underway of staffing levels, updates to design as needed
 • Workflow complexity - start-up timelines for the institutions are not within target of 100 day startup window. Overall increased volumes and other constraints have
   slowed study start up, teams are working diligently to address improvements where possible
 • Training and adoption for central offices and study teams is taking time - ongoing office hours and webinars are being conducted to support teams
 • Training and adoption for all study teams impacted by the rollout is being noted as a key risk given the volume of overall change (across multiple system rollouts) that study teams
   have been absorbing, the increased volumes we have seen and staffing considerations on the study team side.
 • Project has been underspending relative to budget in FY 19, 20 and 21. This is largely due to inability to fill planned positions due to lack of availability of resources in the market
   that met the criteria for roles (e.g., change management). Significant work was absorbed by existing team members to offset the open positions, which has resulted in a very
   stretched team
 • While new study and amendment rollout milestones are on track, backloads are proceeding slower than planned.

Note: financials reported as of August 2021, per August BVA provided by UW School of Medicine. Budget rating red due to underspending.

per Ganga Subramanian 9/30/2021

UWM Data Analytics Warehouse										
Project	**Sponsor**	**Oversight Level***	**Overall Risk & Project Health ***	**Budget Rating**	**Schedule Rating**	**Scope Rating**	**Resource Rating**	**Issues Rating**	**Actual Cost**	**Budget**
UWM Data Analytics Warehouse	Mo Broom, Richard Goss	**2 - UW**	**22**	5	4	5	4	4	$3,351,000	$5,031,000

Status
Since the go-live for Clinical data on 5/24/21, the team has focused on stabilization/optimization of the DAWG product and establishing further EDW functionality. This continued through September 2021. Planning efforts are underway to combine the UWFT-DAWG and DAWG-Financials project in order to minimize impact on the customers and any gaps that may occur due to separate efforts. With the impacts of UWFT, experience of the Clinical go-live, learning from Operational feedback, and lessons learned from the initial project activities, the scope and approach for this project is being reassessed and expanded. Particular areas of focus were the scope, budget, staffing, performance, and architecture. An independent architectural team reviewed the DAWG product and we are awaiting delivery of a formal assessment.

Recent Activity
• Reviewed and substantiated findings of environmental slowness.
• The DAWG team is currently investigating/researching 2 tickets reporting environmental/query slowness.
• Scope and approach assessment.
• Initiated project intake request for an enterprise level data archive for long term data storage.
• Initiation project intake request to address UWM EDW end of life activities.

Next Major Milestones
• Re-baseline program schedule with program charter: 10/30/21
• Determine remaining EDW functionality to transfer to DAWG: 11/15/21
• Start hiring process for developer for UWFT-DAWG: 10/10/21

Risks/Issues
• Expanded scope and approach which are being addressed through assessment, re-baselining and charter approval. Tom Guthrie will review proposed re-baseline with steering committee on 10/11/21.
• Resourcing challenges include PMs, development analysts, an administer and a data architect. Each is being addressed on a separate tracks for plan to green.
• The UWM EDW is nearing end of life and retirement of this system is not currtely resourced as a project. Request is currently being process through ITS Governance and Project Intake to resource this project.

Updated by Tom Guthrie 10/6/21 <reviewed by Rich Selenis and Eric Neil>

Electronic Document Management System Replacement

Project	Sponsor	Oversight Level*	Overall Risk & Project Health *	Budget Rating	Schedule Rating	Scope Rating	Resource Rating	Issues Rating	Actual Cost	Budget
Electronic Document Management System Replacement	Anja Canfield-Budde	2- UW	13	1	3	1	5	3	$146,500	$1,100,000

Status:
- This is final implementation/migration/go-live phase of the Oracle (WebCenter) Replacement Project (ORP). We are implementing DocFinity Enterprise Document Management (EDM) software solution, and will be migrating existing customers to DocFinity. This will be a SaaS implementation, provided by Companion Data Services (CDS) company.
- Project Charter and budget were presented to the UW-IT Portfolio Review Board and project kick off was held in July.
- We started engaging with CDS's Professional services team on Docfinity setup in June, and system design and prototyping is in progress. Docfinity design should be ready by end of the year.
- Risk: EDM has three vacant position which are not filled yet. There are openings for two Business Analyst and hiring is in progress. The test lead position was vacated by a departure in September.

Short term mitigations:
- myFD team is providing temporary testing assistance for accessibility work.
- The EDM Technical Team is revising its internal procedures to distribute testing practices amongst all members

Long term plan:
- Evaluate longer term need for Quality Assurance/Software Development Engineer in Test resources given our shift from a custom user interface to a SaaS-based solution.

Next Steps:
- Start integrations/Application Programming Interface (API) work and engage impacted departments in next few weeks.
- Continue conversations with each customer to validate current use cases, identify pain points and future goals, flesh out internal documentation, and understand ideal migration timing.
- Continue partnering with Records Management Office to deepen our understanding of their needs, with an eye towards an optimal implementation in DocFinity.
- Finish System Design with the CDS Professional services.
- Test DocFinity system prototypes to validate the design decisions.
- Select Capture solution as part of the project, to replace Oracle Capture. Selection process is in progress and we are focusing on an Advance Capture solution provide via DocFinity.

Snezana Popovic. 09/22/2021

Continuum Online Apps

Project	Sponsor	Oversight Level*	Overall Risk & Project Health *	Budget Rating	Schedule Rating	Scope Rating	Resource Rating	Issues Rating	Actual Cost	Budget
Continuum Online Apps	Marlon Buchanan	**2 - UW**	0						$213,282	$600,000

Project Paused:
• Architectural Discussions: We conducted discussions about how this solution, Enrollment Rx, will impact our current implementation and usage of SalesForce objects, User Experience for applicants logging into the Applicant Portal and using custom object for Educational History user story. These became a main drivers to pause the Online Application project and start a new project about architecture. The charter for the new project will lay out details on this project pause and the reasons for the new project.

Status update not provided for December 2020, March 2021, June 2021.

no project update received   Jun, 2021   ***pause***

Campus Space Management Modernization

Project	Sponsor	Oversight Level*	Overall Risk & Project Health *	Budget Rating	Schedule Rating	Scope Rating	Resource Rating	Issues Rating	Actual Cost	Budget
Campus Space Management Modernization	Tim Rhoads	2- UW	12	3	4	3	1	1	$284,000	$330,000

Status:

As noted in previous status update, the SIMS2IV project has completed two of three major milestones proposed for this project as of March, 2021:
 • Completed functional system migration from GeoSIMS to InVision "Space Manager"
 • Internal building floorplan data migration and update and reporting

The final proposed milestone for this project was a functional platform for UW Office of Management Accounting & Analysis (MAA) to conduct Base Year activities. This milestone was removed from the project scope, with agreement from all parties, when it was discovered by key stakeholders that the requirement for a critical space survey was no longer needed. This discovery led to a change decision that the InVision solution was no longer the best approach for supporting this work.

MAA leadership has elected to address the needs previously described by "Milestone 2" of the SIMS2IV project with the launch of a new project. While this new project will leverage the work and solutions now available in the InVision platform, MAA leadership will be the primary stakeholder and will assume responsibility for quarterly reporting on progress for that new project. This new project is expected to launch in Fall 2021.

This represents the same plan as stated in the previous update for this project, however, the timeline has been delayed by three months. Once the new project is formalized and launched, it will represent the successful conclusion of this project.

Tim Rhoades, 10/6/2021   *final*

MSIM Online Program Management

Project	Sponsor	Oversight Level*	Overall Risk & Project Health *	Budget Rating	Schedule Rating	Scope Rating	Resource Rating	Issues Rating	Actual Cost	Budget
MSIM Online Program Management	Anind Dey	**2 - UW**	6	1	1	2	1	1	$222,590	$215,663

Program Status: The iSchool's MSIM program successfully launched in online mode on 3/29 (Sp '21). The MSIM Program has been successful in meeting enrollment targets and have onboarded the first cohort of 23 students in Spring 2021, the second cohort of 27 in Summer 2021, and the third cohort of 48 in Autumn 2021.The program has exceeding targets for Spring, Summer, an Autumn enrollment. The Program offered 3 courses in Spring 2021, 6 courses in Summer 2021, and 10 courses in Autumn 2021. Program assessment indicate students have a high level of satisfaction with a 4.35/5 overall program experience.

Program Pipeline: Winter 2022 (Term 4) Target Cohort 35-37, Spring 2022 (Term 5) Target Cohort of 40-45. Please note that enrollment pipeline (application started and submitted) project a trendline for potentially exceeding enrollment targets.

Upcoming Activities: Partner with UW-IT, Noodle Partners and other UW units to address outstanding improvement opportunities

UW-IT Integrations Status:
UW-IT is now supporting iSchool and Noodle Partners with remaining items in support of MSIM Online and future OPM program integrations. Project has transitioned to operations. UW-IT will be closing 10/31

Highlights / Recent Achievements
• SWS Fix to Institution Code allowing online registration - **Complete**
• Noodle solutions team & UW-IT finalizing SIS connections – **In progress**
• 'Simplified MyGrad Sign-in' project is underway (XML ingestion for iSchool & Law School) UW-IT impact is limited to testing w/ SDB team) - **In progress**

Upcoming Milestones
• Track Completion dates for open issues
• Operational transition and review
• Project Closure

Issues
• Grad school has established a workaround for XML Ingestion - iSchool / Noodle and MyGrad work underway to create delivery plan. Delivery targeted for Nov. No impact to UW-IT.
• Grad school is also investigating vendors for "Admissions Application Modernization" project - this is now the longer term project (18+ months) to improve MyGrad. This project will eventually impact UW-IT.

NB: Budget and Actual cost include UW-IT labor, and partial vendor costs. Labor cost within the iSchool are not included at this point, in the budget or the actual spend to date.

Gayle Tucker 10/4/2021

Public Records

Project	Sponsor	Oversight Level*	Overall Risk & Project Health *	Budget Rating	Schedule Rating	Scope Rating	Resource Rating	Issues Rating	Actual Cost	Budget
Public Records	Ann Anderson	1 - UW	9	2	2	2	1	2	$831,418	$1,150,000

Status:
• Final round of User Acceptance Testing (UAT) completed on 9/28/21 slightly behind schedule due to technical issues found and corrected during testing.
• UAT sign-off and product acceptance occured on 9/29/21. This is a major milestone for the OPR Tech Refresh Project, triggering training and go-live prep activities.
• Vendor training completed on 10/01/2021 as scheduled
• Go-live pushed out by one week to 10/20/21 to ensure adquet time for operational readiness activities after extended testing timeline. This does not impact the overall project scope, timeline or budget as this was accounted for in the schedule.

Risks/Issues:
• Due to the customized nature of this solution there is a risk that unexpected issues could be encountered at or after go-live. Vendors will be providing 30 days of go-live support to ensure that everything is running seamlessly at go-live. They are also are establishing controls to ensure that UW's build is not negatively impacted by any new system updates by the vendor going forward.

Last Updated 10/5/21 by Charity McCollum

UWF AiMR										
Project	**Sponsor**	**Oversight Level***	**Overall Risk & Project Health ***	**Budget Rating**	**Schedule Rating**	**Scope Rating**	**Resource Rating**	**Issues Rating**	**Actual Cost**	**Budget**
UWF AiMR	Tim Rhoades	**1 - UW**	0							$402,500
We are still in the process of preparing the project Charter, Schedule, and Resource Plan. Expected completion for these documents is December 2021. We should be able to start providing rated updates at that time.										
Ann Wold 10/4/2021										***new***

UWT Slate

Project	Sponsor	Oversight Level*	Overall Risk & Project Health *	Budget Rating	Schedule Rating	Scope Rating	Resource Rating	Issues Rating	Actual Cost	Budget
UWT Slate	Mentha Hynes-Wilson	1 - UW	5	1	1	1	1	1	$147,000	$150,000

Status:
The project is in closing with actual complete being 98% for a planned target of 100% complete at this time. Admissions and Recruiting are live. Training is ongoing for Admissions with some functionality being perceived as improved while transcript annotations are considered more burdensome than the legacy application, Recruit. Admissions and Student Success Community of Practice established for tri-campus coordination and collaboration continues with other interested departments joining the community. The project is in Early-Life support. Enhancements are being considered for ongoing improvements: direct integration of transcripts from UW Tacoma's Student Information Systems directly into Slate and consideration for integration of the Coalition App. Key decisions by the new Interim Executive Vice Chancellor of Academic Affairs may provide strong direction for the future.

Next Steps:
Through October, provide ongoing Early-Life Support of Phase 1 through Closing. Assist UW Tacoma to frame Phase 2 with possible additional UW-IT project management consultation.

Risks:
Admissions Advisors may identify new process challenges. Mitigation: Bolster training, allow staff additional time to become comfortable with the new application process, and keep options open for additional staff hiring.

Cass Tang, PMP   September 30, 2021

EvanTEL										
Project	**Sponsor**	**Oversight Level***	**Overall Risk & Project Health ***	**Budget Rating**	**Schedule Rating**	**Scope Rating**	**Resource Rating**	**Issues Rating**	**Actual Cost**	**Budget**
EvanTEL	Alison Cullen	**1 - UW**	5	1	1	1	1	1	$100,000	$100,000

Status:

Project is complete and major Technology Enhanced Learning (TEL) initiatives deployed include:
• Instructional Videos are being recorded, edited, and produced in Evans School dedicated recording studio space. Video library is maintained in SharePoint Team Site. Videos are
  then loaded to class Panopto folders.
• Canvas course shells are designed by TEL Director, and rolled out to Autumn 2021 courses - greatly improving design and user experience for Evans School.
  courses and providing a consistent experience for students.

We are hiring a student worker to support video production and Canvas support.

John Compton - Sept 29, 2021   **_final_**

Gradescope

Project	Sponsor	Oversight Level*	Overall Risk & Project Health *	Budget Rating	Schedule Rating	Scope Rating	Resource Rating	Issues Rating	Actual Cost	Budget
Gradescope	Aaron Timss	**1 - UW**	8	2	2	2	1	1	$70,000	$85,000

Project Overview: Paul G. Allen School of Computer Science and Engineering (CSE) Gradescope SaaS solution provided by Turnitin, LLC. The project expands the use of Gradescope within CSE and three other academic departments (Chemistry, Math and Applied Math) and takes advantage of the efficiency and benefits provided by integrating Gradescope with the Canvas Learning Management System (LMS). The project is structured around a "Growth License" that opens up access to other units more broadly over time for possible university-wide adoption. GradeScope integrates with Canvas LMS in three ways: Grade Scope's Applications Programming Interface (API), a Learning Tools Interoperability (LTI)-powered "pull" interface, and a "push" interface through the GradeScope web console.

Health/Status: Project on-track

Milestones:
• Summer 2021 saw 90 UW courses using the application
• Statistics department has formally requested to join the Growth license this autumn

Next Steps:
• Continue promotion and outreach to other units on campus. We will be meeting with iSchool leadership in the very near future to discuss their possible participation in the growth license.
• Hosting two sets of back-to-back workshops, intro and advanced, on October 14 and 20.

Risks: None identified at this time

Rebekah Hansen - 10/6/2021

* Oversight Level Key

1. Overseen by UW management and staff. Requires OCIO approval and reporting if over delegated authority.
2. OCIO approval required and regular project reporting. Quality Assurance (QA) reporting required, maybe internal or external. OCIO may recommend project to be full Technology Services Board (TSB) oversight.
3. High severity and/or high risk, subject to full TSB oversight, which includes TSB approval, written reports to the TSB, periodic status reports to the TSB by the agency director and staff, and submission of other reports as directed by the TSB. External QA reporting required.

** Project Health Key

🟢	Project is on time, on budget, and within defined scope, with minimal issues. **Overall Risk Rating where 5-10 is Green**
🟡	Changes to scope, budget, or resources have placed project at some risk. Project has the potential for delays, cost or scope changes. **Overall Risk Rating where 11-17 is Yellow**
🔴	Major changes to scope, budget or resources have placed project at critical risk. One or more of the following must change in order to proceed: project schedule, resources, budget, scope. **Overall Risk Rating where 18-25 is Red**

Note for UW Medicine: project oversight levels 2 & 3 report to UW management.

*** IT Project Risk Ratings (summed to calculate Overall Health Rating)

Current Risk Rating	Use the scales below to rate current performance on Schedule, Scope and Budget (select appropriate number for each)... *NOTE: Change in BUDGET criteria for Sept 2021*
Budget, Schedule, Scope	1 = Performing better than project plan; ahead by 5% or more (Schedule and Scope only)
	2 = Performance is on plan
	3 = Behind plan, but within 5% of original targets. For Budget, over **or** under spending within 5% of plan.
	4 = Behind plan between 6% to 10% ~~and likely to use/using contingency~~. For Budget, over **or** under spending by 6-10%, and likely to use/using contingency.
	5 = Greater than 10% behind plan. For Budget, over or under spending by > 10%, and more than half of contingency is projected to be used.

Current Risk Rating	Use the scale below to rate current performance on Resources
Resources	People with the necessary expertise are....
	1 = in place, or high likelihood of being available as specified in the Resourcing Plan.
	2 = There are some minor gaps in resourcing, but can be overcome with minor alternations of the Resourcing Plan, with no significant impact on schedule, budget or deliverables.
	3 = somewhat in place, or struggling to perform, with moderate risk to schedule, budget or deliverables.
	4 = There are gaps in resourcing, with moderately high risk to schedule, budget or deliverables. Mitigation plans in place, or will be soon.
	5 = not in place, or low likelihood of being available per the Resource Plan. Significant impact on schedule, budget or deliverables, without mitigation plans in place.

Current Risk Rating	Use the scale below to rate current impact of Issues and other factors relevant to the project (select one number for this measure)
Issues, Risks, & Project Dependencies	1 = No risks or issues identified at this time
	2 = Some identified but minor, no impacts anticipated
	3 = Some that could impact the project are being managed, with minimal impact anticipated
	4 = Significant risks/issues/other factors identified but not yet managed
	5 = Risks/issues being managed but will have significant impact (greater than 10%) on project budget, schedule and/or scope