UW Enterprise IT Projects

Project Portfolio Executive Summary - 03/31/21

Project	Sponsor	Oversight Level *	Overall Risk & Project Health *	Budget Rating	Schedule Rating	Scope Rating	Resource Rating	Issues Rating	Actual Cost	Budget
Finance Transformation Combined Program	Brian McCarten Aaron Powell	3 - OCIO	Red ↓ (A)	Yellow ↓	Red	Yellow	Yellow	Yellow ↑	$94,522,000	$269,246,000
Destination: One	Tim Dellit	3 - UW	Yellow ↑ (B)	Yellow	Green ↑	Green ↑	Green	Yellow	$151,909,000	$159,500,000
Advancement CRM Replacement	Julie Brown Dan Peterson	3 - OCIO	Yellow ↓	Green	Yellow ↓	Green	Green	Green	$2,761,000	$4,000,000
Clinical Trials Management System	John Slattery	2 - UW	Yellow ↓	Green	Green	Green	Yellow ↓	Yellow ↓	$10,952,000	$15,704,000
UWM Data Analytics Warehouse	Adam Wilcox	2 - UW	Yellow ↑ (C)	Green	Yellow	Yellow	Yellow ↑	Yellow ↑	$2,325,000	$5,031,000
Continuum Online Apps	Marlon Buchanan	2 - UW	Gray (D) pause	Gray	Gray	Gray	Gray	Gray	$213,000	$600,000
Campus Space Management Modernization	Tim Rhoads	2- UW	Yellow ↓ (E)	Yellow ↓	Yellow	Yellow	Green	Yellow	$270,000	$330,000
MSIM Online Program Management	Anind Dey	2 - UW	Green (F)	Green	Green	Yellow	Green	Green	$198,000	$216,000
Public Records	Ann Anderson	1 - UW	Green ↓	Green	Green	Green	Green ↓	Green	$536,000	$887,000
UWT Slate	Mentha Hynes-Wilson	1 - UW	Green New	Green	Green	Green	Green	Green	$94,000	$150,000
EvanTEL	Alison Cullen	1 - UW	Green ↑	Green ↓	Green ↑	Green ↑	Green	Green ↑	$80,000	$100,000
Gradescope	Aaron Timss	1 - UW	Green	Green	Green	Green	Green	Green	$60,000	$85,000

12 projects — $263.9M | $455.8M

Notes:

(A) The UW FT Combined Program has been reformatted to align with the new organisational structure of the Program, with Pillars, and five Enterprise System Remediation projects.

(B) Congratulations to the UW Medicine teams for successful go live of Destination One.

(C) DAWG successfully integrated with the new Epic data in Destination One.

(D) Continuum College has not indicated what progress is being made nor what issues there may be to complete the SalesForce enterprise data update and restart the Online Apps project.

(E) Congratulations to Campus Space Management for successful migration od facilities inventory data from legacy system to new InVision solution.

(F) Congratulations to the Information School and the MSIM Online program for start of its first classes in Spring quarter.

05/10/21   (over for Program Operations impacts)

↑ Improvement over previous quarter

↓ Setback from previous quarter

Program Operations	Executive Leadership	Major Projects Interdependencies Assessment		*Note: ISC and UW-IT resources are tracked within the major projects' budgets*
Integrated Service Center	Ann Anderson	UW Enterprise	🟡	• **Workday Feature Release** 2020 R1 – Workday's five-week release window began February 6, and ended with the Feature Release on March 13. Approximately 400 regression tests were executed. The release went smoothly and system downtime was minimal (about 13 hours). • **COVID-19** – ISC team members continue with support of COVID-19 related activities (e.g. benefit eligibility, payroll data corrections, over-payment monitoring, unemployment benefit verification, attestations, etc.) with some of the workarounds done manually, impacting available resources. • **Financial Transformation** – Key open questions around scope, schedule and budget with impacts to the ISC to be determined. • **Reporting Adoption Project** – A customer-focused, customer-driven project to improve functionality, efficiency and ease of using Workday HCM Reporting. Expected completion extended one month, until end of April, and includes customer testing and peer demos. A follow on project will give University unit and central analysts accessto baseline HCM, Compensation, and Payroll reports in Workday. This is a collaborative effort with UW Data Custodians, UW-IT, OBP, and Campus Unit Analysts to develop the model for these new roles. Implementation expected to roll out during Q2. • **Calendar Year End** – An annual project to prepare and deliver tax accounting to university employees and benefit recipients in accordance with state and federal tax requirements. Tax forms and submissions have been completed with corrective tasks remaining as they arise. Closure extended one month, to May 17, 2021, due to IRS extension of the tax deadline. • **2021 FSA/DCAP Events** – PEBB is offering employees currently enrolled in a Medical FSA or DCAP for 2021 three opportunities during 2021 (March, June and September) to change their elections without a qualifying event. This effort requires collaboration across multiple ISC tiers and teams. It will be a front-loaded effort (start date - end date) - once built for the March event, we will be able to turn on/off for the June and September events.
UW-IT	Aaron Powell	UW Enterprise	🟡	Critical operations in support of remote teaching, learning and research remain top priority. Some UW-IT resources remain dedicated to supporting D1 go-live. Overalll Health is borderline Yellow / Red. • **UWFT** – FT Initial review of program status by new PMO and technical leadership shows significant gaps and open design decisions in some areas and insufficient staffing levels in many areas across the program. This will make it difficult for technical teams to make progress, inform new schedule / budget estimates with confidence, and puts current schedule at risk. Morale is extremely low. • **ADV CRM** – Project did not meet the March 31, 2021 Phase 1 go-live date. No new Phase 1 go-live has been set; but ADV not currently expecting impact to November 2021 go-live target. UW-IT monitoring for potential scope changes to UW-IT systems. Slow turn-around times on ADV decision-making increase risk, as some UW-IT teams will enter period of no availability due to year-end processing (this blackout time period is documented in the MOU b/w UW-IT and ADV).

Completed Projects - Mar 31, 2020

Project	Sponsor	Oversight Level*	Go Live Date	Project Completion Date	Total Project Cost ($K)
Transportation System Improvement Project	John Chapman	1-UW	Dec 15, 2020	Dec 15, 2020	$3,301,107
Finance E-Commerce/Touchnet	Brian McCartan	1-UW	Dec 1, 2020	Mar, 2020	$243,000
Audit/Compliance of Unstructured Network Data	Jennifer Koski	1-UW	Mar 24, 2020	Dec, 2020	$59,155

UW Enterprise IT Projects

* Oversight Level Key

1. Overseen by UW management and staff.
   Requires OCIO approval and reporting if over delegated authority.

2. OCIO approval required and regular project reporting.
   Quality Assurance (QA) reporting required, maybe internal or external.
   OCIO may recommend project to be full Technology Services Board (TSB) oversight.

3. High severity and/or high risk, subject to full TSB oversight, which includes TSB approval, written reports to the TSB, periodic status reports to the TSB by the agency director and staff, and submission of other reports as directed by the TSB. External QA reporting required.

* Project Health Key

🟢 Project is on time, on budget, and within defined scope, with minimal issues.

Overall Risk Rating of 5-10 is Green

🟡 Changes to scope, budget, or resources have placed project at some risk. Project has the potential for delays, cost or scope changes.

Overall Risk Rating of 11-17 is Yellow

🔴 Major changes to scope, budget or resources have placed project at critical risk. One or more of the following must change in order to proceed: project schedule, resources, budget, scope.

Overall Risk Rating of 18-25 is Red

Finance Transformation Combined Program										
Project	**Sponsor**	**Program Area**	**Overall Risk & Project Health ***	**Budget Rating**	**Schedule Rating**	**Scope Rating**	**Resource Rating**	**Issues Rating**	**Actual Cost**	**Budget**
Finance Transformation Combined Program	Brian McCarten Aaron Powell		21	4	5	4	4	4	$94,522,000	$269,246,000
Functional	Ed Loftus	Program	15	2	5	2	3	3		
Technical	Gail Rogers	Program	22	5	5	3	4	5		
Change Management	Jeff Bishop	Program	10	1	3	2	1	3		
Project Management	Elise Barho	Program	17	3	3	3	4	4		

Enterprise Systems Remediation

UW Medicine	Sarah Cantwell		24	5	5	5	4	5	$2,246,060	$4,088,000
ORIS	Diego Bartholomew		23	4	5	4	5	5	$2,625,475	$13,511,000
Finance Readiness Program	Jeanne Marie Isola		24	5	5	5	5	4	$1,874,716	$4,020,000
Integrated Service Center	Greg Koester		20	5	4	4	4	3		
UW-IT	Rob McDade		23	5	4	4	5	5	$7,772,824	$20,619,000

Departmental Systems Remediation (Campuses, Schools, Colleges, Departments, Auxiliaries)

Unit Readiness	*Overall readiness of academic, medicine and administrative units*	R	*Piloting a unit readiness dashboard process that leverages unit readiness leads to track and status unit-level readiness*	$0	$0
Side System Remediation	*Overall status outside the Core Impl. Program and Collab Partners*	R	*Piloting a resource allocation process to engage units in determining scope of work and effort required for remediation efforts, at unit level*	$0	$7,134,000

Notes:

(A) The UW FT Combined Program has been reformatted to align with the new organisational structure of the Program, with Pillars, and five Enterprise System Remediation projects.

Destination: One

Project	Sponsor	Oversight Level*	Overall Risk & Project Health *	Budget Rating	Schedule Rating	Scope Rating	Resource Rating	Issues Rating	Actual Cost	Budget
Destination: One	Tim Dellit	**3 - UW**	11	4	1	1	2	3	$151,909,000	$159,500,000

Status

The D1 program successfully went live on 3/27/2021. The team is supporting go-live through a 24/7 command center. Significant remediation has taken place (and will continue to take place) for system security and access. Additionally a number of task forces have been setup to resolve workflow issues that have presented at go-live. These task forces will represent short term teams to stabilize the system but not take on optimization projects. Go-live support will continue through April 2021. The organization is working to plan for the roll-back of super users to normal operations. Following go-live and system stabilization the D1 leadership will complete implementation of the optimizationa and governance process for long-term management of the Epic system.

Risk Mitigation Activities
1. Planning of activities surrounding 3/27 go-live date
2. Security completion
3. TDR completion
4. Training completion and refresh planning
5. Activation Planning

High Level Timeline:
• Groundwork Phase - Oct-Nov '18 - COMPLETE
• Discovery Phase - Dec '18-Jan '19 - COMPLETE
• Adoption Phase - Jan-Oct '19 - COMPLETE
• Testing Phase - Nov '19-Oct '20 - COMPLETE
• Training & Go-Live Phase - Sept-Mar - COMPLETE
• Post-Live & Stabilization Phase - Mar '21-Jul '21

NOTE: Budget does not reflect impact of the approved schedule extension to 3/27. $12M was approved with this extension.

per Stuart Reasons 4/2/21 <Reviewed by Rich Selenis, Kristal Mauritz-Miller, Eric Neil>

Notes:

(B) Congratulations to the UW Medicine teams for successful go live of Destination One.

Advancement CRM Replacement

Project	Sponsor	Oversight Level*	Overall Risk & Project Health *	Budget Rating	Schedule Rating	Scope Rating	Resource Rating	Issues Rating	Actual Cost	Budget
Advancement CRM Replacement	Julie Brown Dan Peterson	**3 - OCIO**	11	2	4	2	1	2	$2,760,540	$4,000,000

SCHEDULE: The project team is continuing to make progress in all workstreams and has not yet been impacted by COVID-19 but there are slight delays to the project schedule. Solution has not been fully delivered, there are a few outstanding sprints which is on the roadmap to be complete in the next couple of months. This is not blocking current work (data mapping, reporting, testing, application integration) as we are able to continue with these work for the completed sprints. We do not believe there are any negative impact to work agreed upon with our UW-IT partners or to our go-live date.

REQUIREMENTS: Requirements completed for 35 out of 35 sprints. The team is beginning to review and prioritize open items from the completed sprints, wish lists, and feedback from UAT to determine the next body of work for Anthology.

DEVELOPMENT/CONFIGURATION: Development completed for 32 out of 35 sprints, in progress for three sprints

DATA MAPPING & MIGRATION: A baseline instance was configured with historical inactive users loaded to support future data mapping work. Extensive analysis was also done to determine how much database space to purchase thru UW-IT in order to support the migration effort of loading larger volume of data from Advance to CRM. Team is continuing to do development work and bug fixes.

REPORTING: The five PD dashboards that Advancement delivered requirements on last month have been built natively in Dynamics. Both teams are now assessing requirements for new PD dashboards. Additionally, reporting team is gathering requirements for Membership to turn over to Anthology. The team also walked through a time estimation activity for the 130+ reports and 12 self-service tools and ad-hoc work that they are tracking in Asana to build out their roadmap for the next several months. External dashboards and reporting assets are dependent on the availability of data warehouse deliverables.

SYSTEM INTEGRATION: Advancement is conducting a pilot project to determine if it is possible to map the new CRM data to the current EDW projects. Both teams will meet mid-April to lock down on scope and timeline.

TESTING: Functional testing completed for 24 out of 35 sprints and in progress for four sprints. UAT completed two out of five windows, in progress for one, and preparation in progress for one. Onboarding two regression testers and one test writer in the coming month.

TRAINING: The team reviewed the Dynamics security user roles which will help them finalize the development of user personas. These will be sent over to the CRM PMO team to review in early April. Additionally, the team is working on setting up SAP Litmos.

CHANGE MANAGEMENT: Completed three roadshow 1.0 meetings and three roadshow 2.0 meetings (or all-calls) in March. Communication outreach to our SME liaisons to prepare for roadshow 3.0 is in progress. Team is starting to develop content for these roadshows which will take place in May– July.

RESOURCES:
• Anthology secured a resource for regression testing and test writing. Onboarding in progress.
• Anthology have identified a resource for product documentation to start mid-April.
• Advancement is looking to find a consultant to review current data model structures and a database developer for data modelling and ETL implementation.

RISKS:
• #18 (High Impact): Shortened Working Window
• #17 (High Impact): UAT Testers Availability

PROJECT BUDGET: Project is under budget. Costs are not expected to exceed budget by go-live.

per Julie Ngo on 04-02-21

Clinical Trials Management System

Project	Sponsor	Oversight Level*	Overall Risk & Project Health *	Budget Rating	Schedule Rating	Scope Rating	Resource Rating	Issues Rating	Actual Cost	Budget
Clinical Trials Management System	John Slattery	**2 - UW**	12	2	2	2	3	3	$10,952,403	$15,704,000

Status:
The CTMS teams and central offices at Fred Hutch, UW and SCCA launched the CTMS Target 3 Pilot in October 2020 and currently 17 studies are in start-up following the T3 workflow. The pilot includes 2 Oncology teams and 1 Non-Oncology team and aims to exercise all study financial management functionality that is in-scope. It also includes the use of Zendesk as the customer service management tool for the various central offices supporting CTMS. The full rollout is expected to be initiated in September 2021 per the updated schedule approved by the CTMS ESC that adjusted the schedule from June to Sep of 2021 to allow teams more time to absorb D1.

Upcoming Major Milestone:
• Production support and stabilization of T3 pilot
• Training and Operational Readiness for Full Rollout
• Preparing for Billing Grid interface (CRPC) pilot with Epic in June 2021

Project Risks:
• Scaling of central services across 3 institutions for T3 - active monitoring of operational staffing levels, updates to design, clinical trial study start-up timelines
• Workflow complexity - the start-up timelines for the pilot studies are not within target of 100 day startup window. While overall increased volumes and other constraints have slowed study start up, some key workflow simplifications are being assessed to help accelearte pace
• Training and adoption for central offices and study teams participating in the pilot is taking longer than expected - workflow simplification is aimed at decreasing learning curve.

Note: fnancials reported as of February 2021, per preliminary February BVA provided by UW School of Medicine

per Ganga Subramanian 4/5/2021

UWM Data Analytics Warehouse

Project	Sponsor	Oversight Level*	Overall Risk & Project Health *	Budget Rating	Schedule Rating	Scope Rating	Resource Rating	Issues Rating	Actual Cost	Budget
UWM Data Analytics Warehouse	Adam Wilcox	**2 - UW**	14	2	3	3	3	3	$2,325,000	$5,031,000

Status
DAWG, and specifically DASH went live on 3/27/21 with D:1. The DAWG team is currently focused on providing support to our users, readying for the DEEP Go-Live, and planning for the Financial phase. DASH went live with 70 interfaces and over 1,200 different active feeds. We have also fully automated maintenance for data validation, schema validation, and data access layer maintenance. During the DEEP Go-Live, the team will implement more than 60 fact tables, with approximately 200 dimension tables. Over the next few months we will be planning and developing requirements for the Financial Phase, and will then kickoff build/development.

Recent Activity
• DAWG is now live with DASH, and we are supporting the limited initial release of DEEP.
• Onboarded a new Business Analyst onto the DAWG Program to support the Financial Phase and DEEP workstreams
• We have begun our Financial Phase planning activities
• The DAWG program team has begun coordinating with UWFT on our Financial Phase planning activities
• Project budget was reduced slightly to be in line with current Budget projections generated from our Finance team.

Next Major Milestones
• Formal kick-off of Financial Phase requirements gathering - April 12, 2021
• Completion of the DAWG Go-Live elevated support phase on May 9, 2021
• Go-Live of DEEP - May 31, 2021
• Scope, schedule, and resource plan of the Financial Phase complete - June 30, 2021

Risks/Issues
• Overall Resourcing: Scope definition and resource plan for upcoming financial phase is ongoing, but incomplete. Target completion by June 30, 2021.
• DAWG Administrator: Administration burden on the team is affecting productivity. A new role, dedicated to project Administration, has been defined to free up analyst and
  development resources.

per Matt Nigh 4/2/21 <reviewed by Rich Selenis, Kristal Mauritz-Miller, Eric Neil>

Notes:

(C)	DAWG successfully integrated with the new Epic data in Destination One.

Continuum Online Apps

Project	Sponsor	Oversight Level*	Overall Risk & Project Health *	Budget Rating	Schedule Rating	Scope Rating	Resource Rating	Issues Rating	Actual Cost	Budget
Continuum Online Apps	Marlon Buchanan	**2 - UW**	0						$213,282	$600,000

Project Paused:
• Architectural Discussions: We conducted discussions about how Enrollment Rx will impact our current implementation and usage of SalesForce objects, UX for Applicants Logging into the Applicant Portal and using custom object for Educational History user story. These became a main drivers to pause the Online Application project and start a new project about architecture. The charter for the new project will lay out details on this project pause and the reasons for the new project.

Status update not provided for December 2020 and March 2021.

no project update received   *Apr 15, 2021*   ***pause***

Notes:

(D) Continuum College has not indicated what progress is being made nor what issues there may be to complete the SalesForce enterprise data update and restart the Online Apps project.

Campus Space Management Modernization

Project	Sponsor	Oversight Level*	Overall Risk & Project Health *	Budget Rating	Schedule Rating	Scope Rating	Resource Rating	Issues Rating	Actual Cost	Budget
Campus Space Management Modernization	Tim Rhoads	2- UW	14	3	4	3	1	3	$270,000	$330,000

Status:

• Budget rating changed from 2 to 3 due to the delays in the migration from the original Fall of 2020 to April 2021. Additional user requirements were discovered in late December; to
  support this discovery, the project team developed a support application ensuring end-users would not lose functionality.
• The project team successfully migrated and launched InVision's Space Manager on March 31, 2021.
• Early system training for users was offered before launch and will continue after launch. Initial user feedback on the system is positive. BIT will continue to monitor the efficiency of
  Space Manager.
• The second project milestone, a space functionalization tool, will begin in April.

Briela Copeland. 04/07/2021

Notes:

(E)	Congratulations to Campus Space Management for successful migration od facilities inventory data from legacy system to new InVision solution.

MSIM Online Program Management

Project	Sponsor	Oversight Level*	Overall Risk & Project Health *	Budget Rating	Schedule Rating	Scope Rating	Resource Rating	Issues Rating	Actual Cost	Budget
MSIM Online Program Management	Anind Dey	**2 - UW**	9	1	1	3	2	2	$197,590	$215,663

Program Status: The iSchool's MSIM program successfully started online classes 3/29 (Sp '21). Twenty-four students enrolled, exceeding targets for Spring enrollment. Three course offerings available.

Program Pipeline:
Summer (Term 2) Target Cohort 25 students, Fall (Term 3) Target Cohort

Upcoming Activities:
Partner with UW-IT, Noodle Partners and other UW units to address outstanding improvement opportunities

UW-IT Integrations Status:
UW-IT is now supporting iSchool and Noodle Partners with remaining items in support of MSIM Online and future OPM program integrations

Highlights / Recent Achievements
• Validation of Course build and Canvas functionality - Complete
• Escalation / Path forward for MyGrad Input API - Complete
• MSIM Support plan documentation - Complete

Upcoming Milestones
• Resolution of issue with inability of students to enroll in classes online - In progress
• Resolution of ongoing issues w/ Noodle Zoom Accounts - In progress
• Ingestion of changes to UW Net ID creation in MyGrad - ETC June 2021
• iSchool / MSIM solutions team install and upgrade SIS connections at UW and across Noodle (resolve SWS API issues) - ETC Fall 2021
• Scalable MyGrad API - Work to be scheduled w/in MyGrad along with 3rd party platform replacement (18 mos). Still determining funding at leadership level for API work - ETC Fall 2021

Issues
• MyGrad Input API status is 6+ months. This API is required to support lifecycle management of iSchool MSIM candidates. API will be required for scalability of MSIM. UW Law School, Foster School of Business, School of Public Health, etc. Work to be scheduled w/in MyGrad (in conjunction with a 3rd party platform replacement for MyGrad application). Work is dependent upon UWNetId project (ETC May)
• Funding still TBD - likely multiple schools will sponsor. Leadership discussions underway.

NB: Budget and Actual cost include UW-IT labor, and partial vendor costs. Labor cost within the iSchool are not included at this point, in the budget or the actual spend to date.

Gayle Tucker 4/5/2021

Notes:

(F) Congratulations to the Information School and the MSIM Online program for start of its first classes in Spring quarter.

Project Portfolio Executive Summary - 03/31/21

Public Records

Project	Sponsor	Oversight Level*	Overall Risk & Project Health *	Budget Rating	Schedule Rating	Scope Rating	Resource Rating	Issues Rating	Actual Cost	Budget
Public Records	Ann Anderson	1 - UW	10	2	2	2	2	2	$535,792	$886,693

Status:
- Sign-off complete on development sprints 0-4. Demo for Sprint 5 (Final) development scheduled for week of 4/5
- Initial testing of the pre-production environment is in progress in preparation for UAT the week of 4/19
- Shifted target go-live date to ensure appropriate level of Operational Readiness with no impact to overall project timeline.

Risks/Issues:
- Due to the nature of this project and having two vendors partnering for the first time there is a risk that significant issues could be uncovered during UAT.
- Due to shift in go-live date there is a risk that there will not be a sufficient amount of time with support resources on the back end for stabalization.

Charity McCollum - 4/3/21

UWT Slate

Project	Sponsor	Oversight Level*	Overall Risk & Project Health *	Budget Rating	Schedule Rating	Scope Rating	Resource Rating	Issues Rating	Actual Cost	Budget
UWT Slate	Mentha Hynes-Wilson	**1 - UW**	5	1	1	1	1	1	$93,500	$150,000

Status:

The project is on track in all areas. Much work was accomplished in 2020 to put the team ahead of schedule. Bulk of remaining work in executing stage anticipated in May. Go live planned for August / September 2021. Coalition App implementation was deferred to a subsequent project effort starting fall 2021 with GoLive fall 2022 to support admissions fall 2023. This allows for deprecation of Recruit and stabilization of Slate processes.

Opportunity exists for UW to consider a broader enterprise-wide approach to Slate. Inquiries from other campuses and schools about UW Tacoma's Slate Implementation and a preexisting implementation at UW Bothell offers a timely opportunity to approach Technolutions (Slate vendor) about a Master Use Agreement and recommended enterprise design.

Cass Tang, PMP   April 16, 2021   **New**

EvanTEL										
Project	**Sponsor**	**Oversight Level***	**Overall Risk & Project Health ***	**Budget Rating**	**Schedule Rating**	**Scope Rating**	**Resource Rating**	**Issues Rating**	**Actual Cost**	**Budget**
EvanTEL	Alison Cullen	**1 - UW**	8	2	2	2	1	1	$80,000	$100,000

Status:

Evans School TEL Committee is active in engaging stakeholders in identifying best practices and sharing resources throughout faculty community.

Consultant has designed Evans School Canvas template/shell course available to all instructors. Uptake is currently low, but breadth of faculty interest is growing.

Full-time permanent TEL Director has been hired and was onboarded to school April 1. TEL Director responsibilities involve convening and managing a future Instructional Community of Practice at the Evans School, instructional planning and design support for Evans School instructors, maintainence of an Instructional Resource database (managed in MS SharePoint), and establishing best practicies and standards for instructors to aim for when developing courses.

Project near completion, with outstanding tasks related to video described below (deferred due to COVID)

Adjustments:

The TEL Consultant was hired to offer support and skills training for Evans Digital Initiatives staff in the area of video capture, production, and infographic design and production. This is being pushed to later in the scope of the contract given constraits on instructors' capacity, workflow development, and our inability to meet in person due to COVID-19

John Compton - April 2, 2021

Gradescope										
Project	**Sponsor**	**Oversight Level***	**Overall Risk & Project Health ***	**Budget Rating**	**Schedule Rating**	**Scope Rating**	**Resource Rating**	**Issues Rating**	**Actual Cost**	**Budget**
Gradescope	Aaron Timss	**1 - UW**	8	2	2	2	1	1	$60,000	$85,000

Project Overview:
Paul G. Allen School of Computer Science and Engineering (CSE) Gradescope SaaS solution provided by Turnitin, LLC. The project expands the use of Gradescope within CSE and three other academic departments (Chemistry, Math and Applied Math) and takes advantage of the efficiency and benefits provided by integrating Gradescope with the Canvas Learning Management System (Instructure, Inc.). The project is structured around a "Growth License" that opens up access to other units more broadly over time for possible university-wide adoption.

GradeScope integrates with Canvas LMS in three ways: Grade Scope's API, an LTI-powered "Pull" interface, and a "Push" interface through the GradeScope web console.

Health/Status: Project on-track

Milestones:
• Winter 2021 closed out the final academic quarter in Year 1 of the 3 year (36 month) growth license (Spring 2020 - Winter 2021.)
• Overall Year 1 TTM data suggest a continuation of successful growth of this service. This puts UW Seattle well on the way to our ultimate goal of Enterprise-level adoption by Year 4 (51,190 enrollments):
    Spring 2019 - Winter 2020: 35,401 aggregate enrollments and 29,001 unique
    Spring 2020 - Winter 2021: 47,724 aggregate enrollments and 36603 unique
• CSE, as the primary sponsoring unit, held several meetings with Gradescope's team and partnering units to finalize efficient and equitable Year 2 budgeting allocations. (Year 2 invoice is due during the current quarter on May 1, 2021)
• Math represents a particularly noteworthy increase in unique users during Year 1, with numbers up 55% from the previous TTM (from 6407 to 14,300 unique enrollments)
• Chemical Engineering will likely join the Year 2 phase officially. 4 out of 4 instructors who tested it in Autumn/Winter noted the highest possible rating (5) when surveyed on intent to continue use and whether they would recommend Gradescope to others.

Next Steps:
• Schedule additional "Gradescope for Advanced Users" Workshop(s) ahead of Spring 2021 mid-term exams.
• Continue Promotion/Outreach to other units on campus
• Work with partnering units, with possible input from UW-IT AXDD to centralize support resources and docs

Risks: None identified at this time

Rebekah Hansen - 4/5/2021

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    OCIO may recommend project to be full Technology Services Board (TSB) oversight.

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     approval, written reports to the TSB, periodic status reports to the TSB by the agency
    director and staff, and submission of other reports as directed by the TSB.
    External QA reporting required.

** Project Health Key	
🟢	Project is on time, on budget, and within defined scope, with minimal issues. **Overall Risk Rating where 5-10 is Green**
🟡	Changes to scope, budget, or resources have placed project at some risk. Project has the potential for delays, cost or scope changes. **Overall Risk Rating where 11-17 is Yellow**
🔴	Major changes to scope, budget or resources have placed project at critical risk. One or more of the following must change in order to proceed: project schedule, resources, budget, scope. **Overall Risk Rating where 18-25 is Red**

Note for UW Medicine: project oversight levels 2 & 3 report to UW management.

*** IT Project Risk Ratings (summed to calculate Overall Health Rating)	
Current Risk Rating	Use the scales below to rate current performance on Schedule, Scope and Budget (select appropriate number for each)...
Budget, Schedule, Scope	1 = Performing better than project plan; ahead by 5% or more 2 = Performance is on plan 3 = Behind plan, but within 5% of original targets 4 = Behind plan between 6% to 10% and likely to use/using contingency 5 = Greater than 10% behind plan and more than half of contingency used
Current Risk Rating	Use the scale below to rate current performance on Resources

Resources	People with the necessary expertise are....
	  1 = in place, or high likelihood of being available as specified in the Resourcing Plan.
	  2 = There are some minor gaps in resourcing, but can be overcome with minor alternations of the Resourcing Plan, with no significant impact on schedule, budget or deliverables.
	  3 = somewhat in place, or struggling to perform, with moderate risk to schedule, budget or deliverables.
	  4 = There are gaps in resourcing, with moderately high risk to schedule, budget or deliverables. Mitigation plans in place, or will be soon.
	  5 = not in place, or low likelihood of being available per the Resource Plan. Significant impact on schedule, budget or deliverables, without mitigation plans in place.

Current Risk Rating	Use the scale below to rate current impact of Issues and other factors relevant to the project (select one number for this measure)
Issues, Risks, & Project Dependencies	1 = No risks or issues identified at this time 2 = Some identified but minor, no impacts anticipated 3 = Some that could impact the project are being managed, with minimal impact anticipated 4 = Significant risks/issues/other factors identified but not yet managed 5 = Risks/issues being managed but will have significant impact (greater than 10%) on project budget, schedule and/or scope

[1] Data in this cell is not displayed (font color = white), to avoid confusion with the column heading. It actually hard-coded to contain the "Oversight Level", to be consistent with the Summary Sheet column heading.