Subject: 2018 Planned Retirement of UW Deskmail

You are receiving this message because our records indicate that your UW NetID is associated with an active UW Deskmail account (UW Email, Alpine, Web Alpine or Pine).

The UW is modernizing its email services and this effort will involve significant changes to our current offerings, including retirement of Deskmail, Alpine, Web Alpine and Pine. The goals are to provide current students, faculty and staff with the latest email, collaboration and productivity tools, to facilitate compliance, and to protect sensitive data.

Email has changed dramatically over the past several years, and the UW's homegrown systems can no longer keep up with more modern and cost effective solutions, such as those offered by Google and Microsoft. In addition, given the growth of email use, keeping up with state and federal compliance requirements has become increasingly burdensome. Therefore the UW can no longer support UW Deskmail accounts, including those associated with shared UW NetIDs for department, course, or organization use.

The UW will fully retire its homegrown systems, including Deskmail, Alpine, Web Alpine and Pine, on December 31, 2018. Access to the accounts will end, and all data will be deleted. Current UW employees and students using these systems are responsible for migrating their email and files to UW Exchange Online and the Microsoft Office 365 suite or to UW Gmail and Google G Suite. Users must take care to preserve UW records according to records management guidance and the General Records Retention Schedule or the UW Medicine Records Retention Schedule. Retirees and alumni using the systems will receive additional messaging detailing their next steps.

Additionally, users who have an active Deskmail account but who are <u>forwarding</u> their UW NetID to an alternate email service such as UW Exchange Online (Office 365), UW Gmail (Google G Suite), or to an external email address, will be asked to manually deactivate their Deskmail service **no later than March 30, 2018**. Any such "Data Storage" mailboxes that have not been manually deactivated by that date will be automatically disabled, and all data deleted.

For further details, please refer to these <u>resources for Deskmail users</u>. UW-IT offers a range of online resources and migration tools. The following online documentation can help you get started making a plan to migrate from UW Deskmail:

- Deskmail Retirement Timeline
- Which Email System Should You Use
- More about Exchange Online (Office 365)
  - Migrating to Exchange Online
- More about UW Google Mail (UW G Suite)
  - Migrating to UW Google Mail
- Deskmail Bulk Migration Toolkit for Departments/Units
- Manually Deactivate Your UW Email Service

More information will be sent in the coming months.

The UW Information Technology Service Center is available 24x7 to assist you. Please email <a href="mailto:help@uw.edu">help@uw.edu</a> or call 206-221-5000 for assistance.

Thank you,

**UW-IT Email Modernization Program Team**